

A REQUEST FOR PROPOSAL
FOR
PERSONAL SERVICES CONTRACT

Department of Highways
Professional Services Procurement Bulletin 2013-03
Jefferson/KY 864/5-0481.00

This document constitutes a Request for Proposals for Personal Service Contract from qualified individuals and organizations to furnish those services as described herein for the Commonwealth of Kentucky, Department of Highways.

I. PROJECT DESCRIPTION

County – Jefferson

Route – KY 864

Item No – 5-481.00

Project Description – KY- 864- Widen Beulah Church Rd from 2 to 3 lanes from I-265 Interchange to Cedar Creek Rd.

II. PROJECT INFORMATION

Project Manager – Keith Downs

User Division – Highway Design

Approximate Fee – \$350,000 (Preliminary Engineering – Lump Sum Fee)

Project Funding –Federal Funding (STPM)

Project Length – 1.334 Miles

III. PURPOSE AND NEED

The purpose of this project is to address the increasing traffic demand in a rapidly developing section of Louisville in an effort to increase access, safety and mobility.

KY 864 Beulah Church Road is an urban collector with many access points and carries traffic from growing residential suburbs to the Gene Snyder Freeway (I-265) and downtown. Growth is expected to continue. Currently Cooper Chapel Road is in design to extend to Bardstown Road (US 31E), which will bring additional traffic to the route.

IV. DBE REQUIREMENT

The consultant team shall include a DBE Participation Plan with their response to announcement. An additional page will be allowed with the project approach in the Response to Announcement to convey this plan. A maximum of 4 points will be considered in the evaluation factors for the DBE Participation Plan.

V. SCOPE OF WORK

The selected consultant will be required to provide engineering services for Preliminary Engineering to determine the typical section, line and grade, drainage, and preliminary construction cost estimates for the different alternatives, including spot improvements as

needed for the proposed reconstruction of KY 864. The selected consultant may then be required to provide engineering services to perform Final Roadway Design.

The initial contract will be for Preliminary Engineering services only. The project may be advanced to Final Roadway Design, with a Contract Modification.

VI. SPECIAL INSTRUCTIONS

The Department may retain any of the services advertised here to be performed by in-house state forces.

Instructions for Response to Announcement can be found at:

<http://transportation.ky.gov/Professional-Services/Pages/Respond-to-an-Announcement.aspx>

VII. AVAILABLE STUDIES

[KY 864 – Jefferson - 5-481 - DNA Study](#)

http://transportation.ky.gov/Planning/Pages/Project-Details.aspx?Project=KY_864
[Beulah Church Road DNA Study](#)

VIII. METHOD OF DESIGN

The selected consultant shall utilize the most recent CADD Standards for Highway Plans Policy in the development of the highway plans.

IX. ENVIRONMENTAL

The Department will provide any necessary Environmental Services.

X. PHOTOGRAMMETRIC SERVICES

Photogrammetry is not required; the Consultant will be responsible for field survey.

XI. STRUCTURE DESIGN

The selected consultant shall do the necessary engineering service to submit an Advanced Situation Folder(s) to the KYTC for the appropriate applicable structure(s). The Structure Design will be performed by the Cabinet. Structure Design Services may be added to the contract agreement by contract modification. Prequalification in the area of structure design is required to be identified in the consultant's Response to Announcement.

XII. GEOTECHNICAL SERVICES

The Department will provide all Geotechnical Services required for the project.

XIII. TRAFFIC

The Department will provide all the necessary traffic projections and related information required for this project.

XIV. UTILITY DESIGN

The Selected Consultant will assist the Department with Utility Plans.

The Selected Consultant will provide Subsurface Utility Engineering (SUE) work to field-locate utilities as needed. Horizontal and vertical location of existing utilities shown on Final Roadway Design plans shall be adjusted by the consultant as necessary to reflect actual SUE results.

XV. PREQUALIFICATION REQUIREMENTS

To respond to this project, the consultant project team must be prequalified in the following areas by the date of this advertisement.

ROADWAY DESIGN

- Rural Roadway Design
- Urban Roadway Design
- Surveying

STRUCTURE DESIGN

- Structure Design – Spans Under 500'

XVI. PROCUREMENT SCHEDULE

Dates other than Response Date are tentative and provided for information only.

RESPONSE DATE • October 10, 2012 4:30 p.m. E.S.T. (Frankfort time)

FIRST SELECTION COMMITTEE • October 17, 2012

SECOND SELECTION COMMITTEE • November 1, 2012

PRE-DESIGN CONFERENCE • November 15, 2012

TENTATIVE DEADLINE FOR CONSULTANT FEE PROPOSAL • December 5, 2012

CONTRACT NEGOTIATIONS • December 19, 2012

NOTICE TO PROCEED • February 6, 2013

XVII. PROJECT SCHEDULE

ALTERNATE ALIGNMENT REVIEW - July 2013

PRELIMINARY LINE AND GRADE MEETING – August 2013

SUBMIT DESIGN EXECUTIVE SUMMARY – September 2013

SUBMIT PRELIMINARY ENGINEERING ELECTRONIC PLANS – November 2013

XVIII. EVALUATION FACTORS

Consultants will be evaluated by the selection committee based on the following, weighted factors:

1. Relative experience of consultant personnel assigned to project team with highway project for KYTC and/or federal, local or other state governmental agencies. (15 Points)
2. Capacity to comply with project schedule. (15 Points)
3. Past record of performance on projects similar in type and complexity. (15 Points)
4. Project approach and proposed procedures to accomplish the services for the project. (15 Points)
5. DBE Participation Plan (4 points)
6. Consultant's offices where work is to be performed. (2 Points)

For state-funded projects, if a Selection Committee vote results in a tie between two (2) firms, one (1) of which will perform more of the work tasks in Kentucky than the other, then the former firm shall be ranked one (1) place ahead of the latter.

XIX. SELECTION COMMITTEE MEMBERS

1. Tala Quinio, PE, User Division
2. David Hamilton, PE, User Division
3. Sam Hale, PE, Secretary's Pool
4. Carl Van Zee, PE, Secretary's Pool
5. Brad Rister, PE, Governor's Pool

**Jefferson County 5-0481.00
KY 864 – WIDENING**

